

# Residential Care Home Vaccination Programme (RVP) 2023/24

## Briefing to Visiting Medical Officers

6 July 2023



衛生署  
Department of Health

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# 1. Background

# Background

## Residential Care Home Vaccination Programme (RVP)

### Aims

- Provides **free** and **convenient** vaccination services for eligible persons in:
- **Residential Care Homes (RCHs)**
- **Residential Child Care Centres (RCCCs)**
- **Designated Institutions (DIs\*)**

### Format

- A form of **public private partnership**
- RCHs/RCCCs/DIs invite **Visiting Medical Officers (VMOs)** to provide on-site vaccination

### Subsidy

- Reimbursement to VMOs through the eHealth System (Subsidies) (eHS(S)) after the injections

\* DIs includes designated day activity centres, sheltered workshops and special schools serving non-institutionalised Persons with Intellectual Disability (PID) in Hong Kong



# Chronology (1)

Year	Vaccine	Target recipients	Service Provider
1998	<b>SIV</b>	<b>Residents of Residential Care Homes for Elderly (RCHEs)</b>	DH
2003	SIV	<b>Residents of Residential Care Homes for Persons with Disabilities (RCHDs)</b>	DH
2005	SIV	Health care workers of RCHEs/RCHDs	DH
2009	<b>Residential Care Home Vaccination Programme (RVP) by Visiting Medical Officers (VMO)</b>		
2009	<b>23vPPV</b>	Residents of RCHEs & ≥ 65 years old residents of RCHDs	RVP
2015	SIV	<b>Non-institutionalised persons with intellectual disabilities (PID) in designated institutions (DIs)</b>	RVP
2017	<b>PCV13</b>	Residents of RCHEs & ≥ 65 years old residents of RCHDs	RVP
2019	SIV	Residents (children aged six months to 11 years) and staff in <b>Residential Child Care Centre (RCCCs)</b>	RVP
	<b>MMR</b>	<b>One-off measles vaccination mop-up programme</b> for healthcare workers of RCHDs and RCCCs	RVP

# Chronology (2)

Year	Vaccine	Target recipients	Service Provider
2021	CoronaVac	Residents of Residential Care Homes for Elderly (RCHEs) /Day care units attached to the RCHs	RVP
		Residents of Residential Care Homes for Persons with Disabilities (RCHDs) /Day care units attached to the RCHs	
		Health care workers of RCHEs/RCHDs/Day care units attached to the RCHs	
		Non-institutionalised persons with intellectual disabilities (PID) in designated institutions (DIs)	
2022	SIV	Health care workers of non-institutionalised persons with intellectual disabilities (PID) in designated institutions (DIs)	RVP

# Chronology (3)

Year	Vaccine	Target recipients	Service Provider
2022	<b>BioNTech Bivalent</b>	Residents of Residential Care Homes for Elderly (RCHEs) /Day care units attached to the RCHs	RVP
		Residents of Residential Care Homes for Persons with Disabilities (RCHDs) /Day care units attached to the RCHs	
		Health care workers of RCHEs/RCHDs/Day care units attached to the RCHs	
		Non-institutionalised persons with intellectual disabilities (PID) in designated institutions (DIs)	

## 2. Review of RVP 2022/23



# Vaccination Statistics of RVP 2022/23

## 1. Seasonal Influenza Vaccine (as at 18.6.2023)

Category	Type of Institution	Coverage in RVP (2021/22 vs 2022/23)	Total no. of dose
Residents	RCHE	68% → 78%	61715
	RCHD	70% → 75%	
	RCCC	0% → 0%	
Staff	RCHE	38% → 37%	13276
	RCHD	24% → 21%	
	RCCC	0% → 0%	
Service User	DI	45% → 47% (calculated based on the number of service users in DIs enrolled under RVP)	1553

## 2. Pneumococcal Vaccine (as at 18.6.2023)

Category	Type of Institution	No. of PCV13 administered in 2022/23	No. of 23vPPV administered in 2022/23
Residents	RCHE	9143 (+194%)	2511 (+28%)
	RCHD	451	235

# Highlights of Evaluation of RVP 2022/23 (1)

- Structured questionnaire survey was sent to VMOs in January 2023
- Opinions on the changes on workflow were collected:
  - Informed consent / Opt-out policy
  - Co-administration of SIV and COVID-19 vaccine

# Highlights of Evaluation of 2022/23 (2)

## 1. Informed consent / Opt-out policy

- Majority of VMOs supported this initiative as it enhances the efficiency, reduces administrative work and increases the vaccination rate
- Some objected due to the liability issue and preference on having written consent

## 2. Co-administration of SIV and COVID-19 vaccine

- Majority of VMOs supported this initiative as it enhances the efficiency and increases the vaccination rate of SIV and COVID-19 vaccine
- Some VMO did not support this initiative due to operation-constraints, time consumed in one day and higher chance of incident

# 3. Overview of RVP 2023/24

# SCVPD recommendation on co-administration

## Administration interval between SIV and COVID-19 vaccine

Current recommendation from **Scientific Committee on Vaccine Preventable Disease** suggests:

- COVID-19 vaccines can be co-administered with SIV on the same visit under informed consent for administrative convenience and achieving better coverage.
- The same principle would also apply to similar settings including residential care homes.

### Introduction

Seasonal influenza causes a significant disease burden in Hong Kong. Since 2004, the Scientific Committee on Vaccine Preventable Diseases (SCVPD) reviews the scientific evidence of influenza vaccination and makes recommendations on influenza vaccination in Hong Kong annually. This document sets out the scientific evidence, local data as well as overseas practices, and provides recommendations in relation to seasonal influenza vaccination in Hong Kong for the 2023-24 season.

### Summary of Global Influenza Activity

2. According to the World Health Organization (WHO)'s updates on seasonal influenza activity published in February 2023, influenza activity was reported in all regions from September 2022 through January 2023. Activities in many regions have returned to levels typical of pre-COVID-19 pandemic years. During this period, influenza A(H1N1)pdm09, A(H3N2) and influenza B viruses circulated, although

Source: Recommendations on Seasonal Influenza Vaccination for the 2023-24 Season in Hong Kong (As of 19 April 2023)

[https://www.chp.gov.hk/files/pdf/recommendations\\_on\\_seasonal\\_influenza\\_vaccination\\_for\\_the\\_2023\\_24\\_season\\_in\\_hong\\_kong\\_19apr.pdf](https://www.chp.gov.hk/files/pdf/recommendations_on_seasonal_influenza_vaccination_for_the_2023_24_season_in_hong_kong_19apr.pdf)



# Service Provider List to RCH

- To facilitate COVID-19 vaccination and for administrative convenience, RCHs will be encouraged to select vaccine providers who can provide both COVID-19 vaccine and SIV/PV.
- The doctor list and the vaccines provided (COVID, SIV and/or PV) by them will be provided to RCHs for transparent information and planning
- For RCHs who require DH's assistance to match with vaccine providers, priority will be given to those who can co-administrate both COVID-19 vaccine and SIV/PV.

# RVP 2023/24

- Inactivated Influenza Vaccination (IIV) and Pneumococcal Vaccination (PV) for same eligible groups
- Subsidy level at \$105 per dose
- Two options for checking vaccination records and submitting claims for reimbursement are still available

# Vaccinations covered under RVP 2023/24 (1)

## A. Seasonal Influenza Vaccination (SIV)

- Beginning in early October subject to confirmation(early initiation improved vaccination coverage and protection from previous experience)
- Subsidy: \$105 per dose

## B. Pneumococcal Vaccination (PV)

- All year-round
  - ✓ 23-valent pneumococcal polysaccharide vaccine (23vPPV)
  - ✓ 13-valent pneumococcal conjugate vaccine (PCV13)
- Subsidy: \$105 per dose



# Vaccinations covered under RVP 2023/24 (2)

## Seasonal Influenza Vaccine (SIV)

Inactivated Influenza Vaccine (IIV) composition:

- an A/Victoria/4897/2022 (H1N1)pdm09-like virus;
- an A/Darwin/9/2021(H3N2)-like virus ;
- a B/Austria/1359417/2021(B/Victoria lineage)-like virus; and
- a B/Phuket/3073/2013(B/Yamagata lineage)-like virus

# Vaccinations covered under RVP 2023/24 (3)

## Pneumococcal Vaccination (PV)

Eligibility	
RCHEs	All residents
RCHDs	Residents aged 65 or above



- **No re-vaccination** is needed after the completion of PCV13 and 23vPPV vaccination

# Vaccinations covered under RVP 2023/24 (4)

## Pneumococcal Vaccination (PV)

Past vaccination history	Client should receive
✓ PCV13 only	One dose of 23vPPV <u>≥ one year*</u> after previous PV
✓ 23vPPV only	One dose of PCV13 <u>≥ one year*</u> after previous PV
Both ✓ PCV13 & ✓ 23vPPV	No PV needed
Nil history of PV	<b>First</b> PCV13 <b>≥ 1 year* after</b> <b>then</b> 23vPPV

\* 1 year is assumed to be one calendar year

# Eligible groups under RVP 2023/24

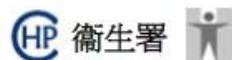
Type of institution	Eligible groups	Types of vaccines to be vaccinated	
		IIV	PCV13 & 23vPPV
RCHE	Residents in RCHE*	✓	✓
	Staff in RCHE*	✓	✗
RCHD	Residents / boarders in RCHD*	✓	✓ (For residents aged 65 or above ONLY)
	Staff in RCHD*	✓	✗
Designated Institutions (DIs) serving PIDs	Non-institutionalised PID receiving service in DIs#	✓	✗
	Staff working in DIs	✓	✗
RCCC	Residents in RCCC (children aged six months to 17 years)	✓	✗
	Staff in RCCC	✓	✗

\* Does not include day care centre users or staff working in day care centre

# Does not include non-PID users

# Arrangements for RVP 2023/24 (1)

Major areas	RVP2023/24
Consent Form	<ul style="list-style-type: none"><li>• <b>E-consent</b> for resident and staff providing consent for themselves</li><li>• Paper consent form for minor and MIP with legal guardian only</li></ul>
Opting for vaccination	<b>Opting out</b> of vaccination (Informed consent is still required)
Interval between SIV and COVID-19 vaccine	<b>Co-administration</b> of SIV and COVID-19 vaccine



## 院舍防疫注射計劃

### 反對院友接種季節性流感或肺炎球菌疫苗回條<sup>1</sup>

院舍名稱： \_\_\_\_\_  
院友姓名： \_\_\_\_\_

本人是上述院友的\*父母/監護人/家屬，知悉若上述院友於日後獲醫生評估為適合接種季節性流感疫苗及肺炎球菌疫苗，本人**反對**為其接種以下疫苗：

(請於適當的位置加上“✓”)

- 季節性流感疫苗
- 13價肺炎球菌結合疫苗
- 23價肺炎球菌多醣疫苗

本人亦明白如沒有接種疫苗，會增加院友感染季節性流感或肺炎球菌後罹患重症而入院甚至死亡的風險，亦有可能為其他院友、院舍員工和整體院舍運作帶來風險。

本人明白我須在院舍發出通知書後十四天內交回此回條，否則醫生會如常按醫療判斷，在認為合適接種疫苗的情況下，為院友進行接種。

院友\*父母/監護人/家屬簽名： \_\_\_\_\_  
院友\*父母/監護人/家屬姓名： \_\_\_\_\_  
聯絡電話： \_\_\_\_\_  
日期： \_\_\_\_\_

\*請刪去不適用者



# Arrangements for RVP 2023/24 (2)

	2023/24
<b>1. Vaccination records checking &amp; claims submission</b>	VMOs have <b>2 options to choose:</b> <ul style="list-style-type: none"><li>• By individual vaccine recipient; OR</li><li>• By Excel batch upload</li></ul>
<b>2. Vaccine ordering</b>	VMOs to submit vaccine order form to Vaccination Division via fax
<b>3. Vaccination equipment</b>	Institutions will support the preparation of vaccination equipment on vaccination day
<b>4. Infection control</b>	Infection control practice must be complied by all personnel
<b>5. Clinical waste management</b>	Arranged by VMOs, with assistance from Institutions and supported by DH

# 1. Vaccination Records Checking (1)

## RCHs/RCCCs/DIs

- Submit completed consent forms (if indicated) and list of consented residents to VMOs at least 25 working days before the vaccination

## VMOs

- Verify past vaccination history & eligibility for all recipients through eHS(S) by:
  - ✓ **Individual vaccine recipient; OR**
  - ✓ **Excel batch upload**



# 1. Vaccination Records Checking (2)

**By individual vaccine recipient**

**Vaccination Record Enquiry**

Recipient Information

Document Type: Hong Kong Identity Card  
Name: CHAN, TAI MAN Date of Birth/Gender: 08-08-1930/Male  
HKIC No.: D123456(1)

**Vaccination Record** No. of records: eHealth System (2) Hospital Authority

	Injection Date	Vaccine	Dose	Information Provider	Remarks
1	15 Jul 2010	Sensonal influenza 2010/2011	N/A	Residential Care Home (eHS)	
2	15 Jul 2010	Pneumococcal (23vPPV)	N/A	Residential Care Home (eHS)	

Page 1 of 1 (2 items)

Disclaimer  
The immunization record (including pneumococcal vaccination, seasonal influenza vaccination and human swine influenza vaccination) is for information only and may not be exhaustive. Service Provider is advised to verify the vaccination history with the relevant service provider.

Return

**Check any  
2<sup>nd</sup> page of  
the records**

# 1. Vaccination Records Checking (3)

## By Excel batch upload

20 working days before vaccination

Submit consent list in Excel format to DH via email

Download **First Report** on eHS(S) to check vaccination records

Rectify invalid accounts for recipients

Input vaccination date for the batch

10 working days before vaccination

Submit vaccine order to DH via fax

Confirm batches

Check **Final Report** and other documents

# 1. Vaccination Records Checking (4)

**By Excel batch upload**

- Bring the **Final report & Onsite Vaccination List** to the vaccination activity

	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	
1	Section 2 - Account matching result										Section 3 - Vaccination checking result (generated by s					
2	Validated Account found				Temp Account created											
	eHS(A) ID	With same doc. no.	Fields difference	Temp account no.	Status	ImmD validation date	Matching result	Confirm not to inject (Y/N)			Vaccination checking date	Only dose	1st dose	2nd dose	Available to inject	
	172048	Y					Validated account found	N			2019/09/20	No	Y	Y	Y	
	372051	Y					Validated account found	N			2019/09/20	No	Y	Y	Y	
6	1372012	Y					Validated account found	N			2019/09/20	No	Y	Y	Y	
7	EHA511372036	Y					Validated account found	N			2019/09/20	No	Y	Y	Y	
8	EHA511372063	Y					Validated account found	N			2019/09/20	No	Y	Y	Y	
9		N		C19920-65-5	Not for ImmD Validatio		Incorrect format/Missing	N			2019/09/20	No	Y	Y	No	

Final Report

SAMPLE

Available to inject

	G	H	I	J	K	L	M	N	O
1					Section 2 - Vaccination decision			Section 3: Vaccination record (to be filled by service provider)	
	Sex	Date of Birth	Doc type	Contact Number		Vaccine to inject	Reject Reason	Actual injected (Y/N)	
2									
3	M	1931-02-05	HKIC	91122233		RQIV			
4	M	1942-07-17	HKIC	91123233		RQIV			
5	M	1945-12-15	HKIC	92262833		RQIV			

Onsite vaccination list

SAMPLE

Vaccine to inject

Actual injected (Y/N)

## 2. Vaccine ordering (1)

- **Liase with RCH/RCCC/DI to confirm:**
  - Vaccination dates of SIV & PV
  - Vaccine delivery date, time and designated staff to receive vaccines
  - No. of **remaining dose(s)** of SIV & PV (if any) in RCHs & ensure they are **stored properly and not expired**
  - The **place and fridge for proper vaccine storage with continuous temperature monitoring**

**Ensure cold chain is maintained at 2-8 °C**


## 2. Vaccine Ordering (2)

### Vaccine ordering

- Fill in the vaccine order form based on the number of remaining doses & results from vaccination record checking on eHS(S)

<b>Vaccine order form</b> (丙部)	申請疫苗數目：	季節性流感疫苗	需訂 _____ 針	
	<u>疫苗資源寶貴， 請珍惜，勿浪費。</u>	肺炎球菌疫苗	<u>13 價肺炎球菌結合疫苗</u>	<u>23 價肺炎球菌多醣疫苗</u>
			需訂 _____ 針	需訂 _____ 針
			*庫存疫苗數目： (即過往年度剩餘未過期的肺炎球菌疫苗)	已有 _____ 針

- Submit form to DH **at least 10 working days** before vaccination
- Contact DH if VMO cannot receive order confirmation **3 working days after order submission**



衛生署  
2023/24 院舍防疫注射計劃  
疫苗申請表格  
(安老院舍)

附錄丁

訂針

**SAMPLE**

訂單編號	送針日期
由本署職員填寫	

備註： 1. 由於訂購疫苗及安排運送時，請於報稱日期前最少 10 個工作天填妥本表格並傳真至本署（傳真號碼：2713 6916）。到診註冊醫生如於傳真本表格後三  
個工作天內仍未收到本署的訂單確認通知，請致電 3975 4474 與本署職員聯絡。  
2. 到診註冊醫生有責任於申請疫苗前，確認院友／職員是否符合資格免費接種季節性流感／肺炎球菌疫苗。  
3. 到診註冊醫生應聯絡院舍安排負責人員接收疫苗；並預早確認院舍有合適的雪櫃貯存疫苗。請確定貯存疫苗的雪櫃操作正常，雪櫃內的溫度必須保持在攝  
氏+2 度至+8 度。  
4. 通過提供此表格上需要填寫的資料，到診註冊醫生會被視為已接受「院舍防疫注射計劃」的條款和條件。有關該計劃的條款和條件以及附表會隨時更新，  
詳情請瀏覽衛生防護中心網站 (<https://www.chp.gov.hk/foi/news/21657.html>)。

甲部 安老院舍資料			
院舍名稱：_____			
院舍編號：_____		院友總人數：_____	
院舍現時使用雪櫃類型：		職員總人數：_____	
<input type="checkbox"/> 醫療用雪櫃 <input type="checkbox"/> 家用無霜雪櫃 (冰格和冷藏格分開) <input type="checkbox"/> 單門家用無霜雪櫃 (只有冷藏格) <input type="checkbox"/> 小型單門雪櫃 (酒店雪櫃) (冰格和冷藏格在同一冷藏室內)			
乙部 已同意接種疫苗的人數			
	季節性流感疫苗	肺炎球菌疫苗	
		13 價肺炎球菌 結合疫苗	23 價肺炎球菌 多醣疫苗
已同意接種的院友人數：	(A1): _____	(C2): _____	(D2): _____
已同意接種的職員人數：	(A2): _____	不適用	
合共	(A): _____ (A)=(A1+A2)		
備註： 1. 如從未接種任何肺炎球菌疫苗的院友，應先接種 13 價肺炎球菌結合疫苗。 2. 已接種 13 價肺炎球菌結合疫苗的院友，應於接種滿一年後才接種 23 價肺炎球菌多醣疫苗。 3. 已接種 23 價肺炎球菌多醣疫苗的院友，應於接種滿一年後才接種 13 價肺炎球菌結合疫苗。 4. 如已接種 23 價肺炎球菌多醣疫苗及 13 價肺炎球菌結合疫苗，於院舍防疫注射計劃下，則無需再安排接種肺炎球菌疫苗。			
丙部 訂單及送貨資料 疫苗資源寶貴，請珍惜，勿浪費。			
	季節性流感疫苗	肺炎球菌疫苗	
		13 價肺炎球菌結合疫苗	23 價肺炎球菌多醣疫苗
申請疫苗數目：	需訂 _____ 針 (A)	需訂 _____ 針 (C) (C)=(C2-K1)	需訂 _____ 針 (D) (D)=(D2-K2)
*庫存疫苗數目： (即過往年度剩餘未過期的 肺炎球菌疫苗)	不適用	已有 _____ 針 (K1)	已有 _____ 針 (K2)
接種疫苗日期：_____ 年 _____ 月 _____ 日 (時間：上午/下午/全日) 請先與院舍確定接種日期，本署會聯絡院舍確認送針日期。 疫苗派送時間為當日上午十時至下午一時(上午)或下午二時至五時(下午)。			
送貨地址： (請用中文填寫及註明送針樓層) _____			
負責接收疫苗的院舍職員姓名：_____		接收疫苗職員聯絡電話：_____	
丁部 到診註冊醫生 (VMO) 資料			
VMO 姓名：	_____	VMO 註冊編號：	M _____
VMO 聯絡電話：	_____	VMO 傳真號碼：	_____
		VMO 簽署：	_____



# 3. Vaccination Equipment (1)

- Liaise with RCHs/RCCCs/DIs to prepare vaccination equipment
- Pay attention to the **expiry date** of the equipment & medication
- **Emergency equipment & medication must be ready in the vaccination venue**

	Prepared by VMOs	Prepared by Institutions
1. Equipment	<ul style="list-style-type: none"> <li>• Emergency Equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Sharps boxes</li> <li>• Dry sterile gauzes/non- woven balls</li> <li>• Alcohol pads</li> <li>• 70-80% alcohol-based hand-rub solution</li> <li>• Kidney dishes / containers</li> <li>• Vaccines</li> </ul>
2. Forms & Documents	<ul style="list-style-type: none"> <li>• Signed consent forms (if indicated)</li> <li>• <b>Batch upload:</b> Final report and Vaccination list</li> <li>• <b>Individual vaccine recipient:</b> Consent list</li> </ul>	<ul style="list-style-type: none"> <li>• Vaccination cards (including old records if available)</li> </ul>
3. Stationery	<ul style="list-style-type: none"> <li>• Clinic / doctor's name chops (for vaccination card)</li> <li>• Organization / clinic stamp (for clinical waste collection)</li> </ul>	<ul style="list-style-type: none"> <li>• Date chops</li> <li>• Pens</li> <li>• Institution stamp (for clinical waste collection)</li> </ul>

# 3. Vaccination Equipment (2)

## Sample of Emergency equipment & medication



- Written protocol for emergency management
- Bag Valve Mask Set (with appropriate mask size)
- Adrenaline auto injector/  
Adrenaline (1:1000 dilution) for IM injection with appropriate syringes and needles (at least 3 1ml syringes with 25-32mm length needles)
- Blood pressure monitor (with appropriate cuff size)



## 4. Infection Control (1)

Infection control practice must be complied by all personnel

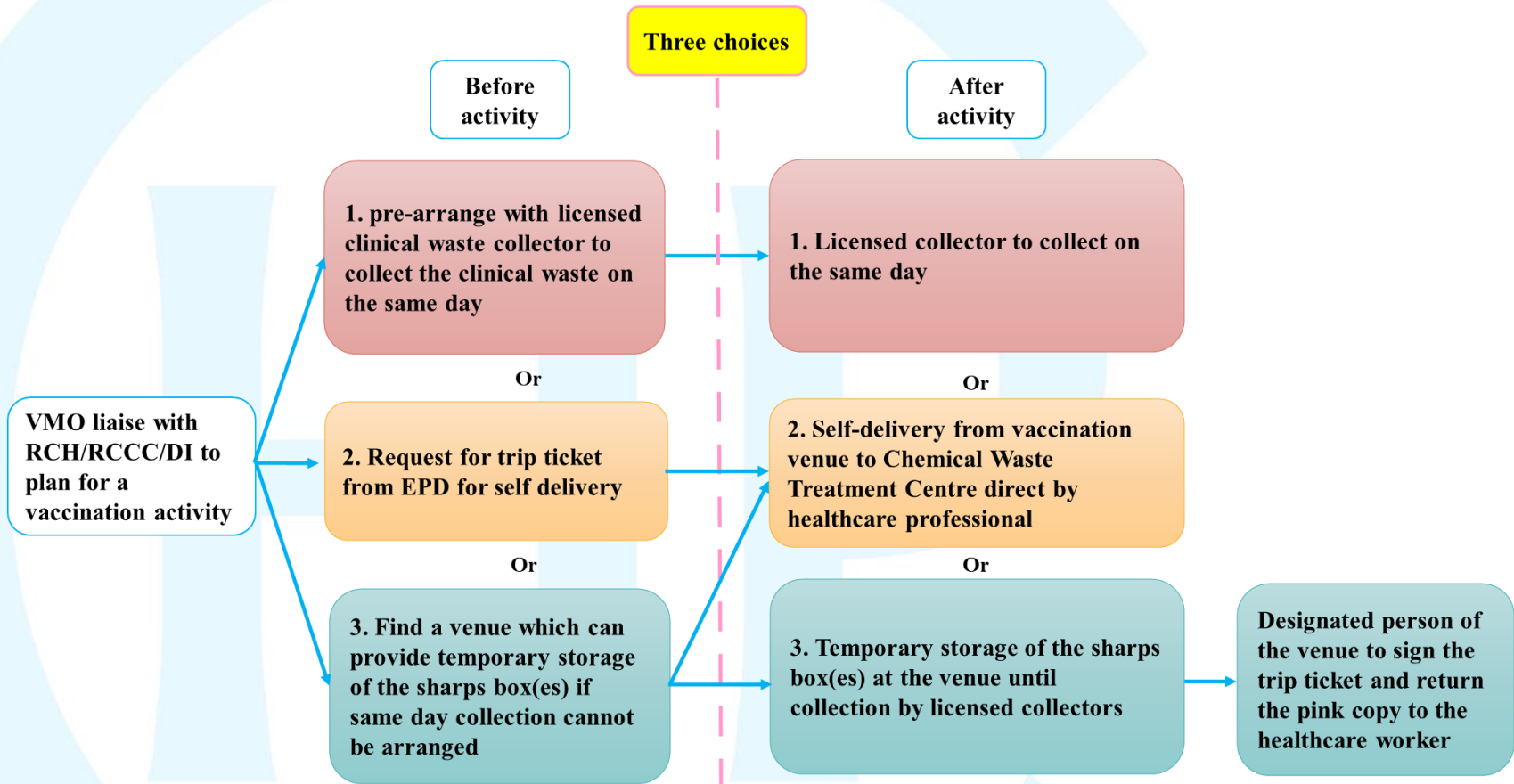
- Wear surgical masks
- Proper hand hygiene
- Maintain social distancing
- Clean and disinfect vaccination area with 1 in 49 diluted household bleach

## 4. Infection Control (2)

For more details about infection control guidelines and social distancing measures, please refer to:

- Guidelines on Prevention of Communicable Diseases in Residential Care Home for the Elderly (Last update: June 2023):
  - Full text:  
[https://www.chp.gov.hk/files/pdf/guidelines\\_on\\_prevention\\_of\\_communicable\\_diseases\\_in\\_rche\\_eng.pdf](https://www.chp.gov.hk/files/pdf/guidelines_on_prevention_of_communicable_diseases_in_rche_eng.pdf)
  - Supplementary sheet:  
[https://www.chp.gov.hk/files/pdf/guidelines\\_on\\_prevention\\_of\\_communicable\\_diseases\\_in\\_rche\\_supplementary\\_sheet\\_eng.pdf](https://www.chp.gov.hk/files/pdf/guidelines_on_prevention_of_communicable_diseases_in_rche_supplementary_sheet_eng.pdf)
- Guidelines on Prevention of Communicable Diseases in Residential Care Homes for Persons with Disabilities (Last update: April 2023):
  - [https://www.chp.gov.hk/files/pdf/guideline\\_prevention\\_of\\_communicable\\_diseases\\_rchd.pdf](https://www.chp.gov.hk/files/pdf/guideline_prevention_of_communicable_diseases_rchd.pdf)
- Social distancing measures:
  - <https://www.coronavirus.gov.hk/eng/index.html>

# 5. Clinical Waste Management (1)



**\*\*If necessary, VMOs may liaise with RCHs/RCCCs/DIs to assist in clinical waste disposal in their names for VMOs**

# 5. Clinical Waste Management (2)

- Obtain a **Clinical Waste Producer Premises Code** from EPD
- Premises code is needed for completing the **Trip Ticket**

## 醫療廢物產生者地點編碼申請



區域辦事處 (東) (觀塘、黃大仙、西貢、九龍城) 傳真: 2756 8588 電話: 2755 5518  
 區域辦事處 (南) (油尖旺) 傳真: 2402 8272 電話: 2402 5200  
 區域辦事處 (西) (香港島、離島) 傳真: 2960 1760 電話: 2516 1718  
 區域辦事處 (北) (北大嶼山、屯門、荃灣、葵青、深水埗) 傳真: 2411 3073 電話: 2417 6116  
 傳真: 2685 1133 電話: 2158 5757

### I 醫療廢物產生者詳情

產生者名稱 (中文) 陳大文診所 (外展服務) (英文) Chan Tai Man Clinic (Outreach Service)

聯絡人 (中文) 李欣欣 (英文) Lee Yan Yan 職位 護士

聯絡電話 傳真號碼 商業登記證號碼 / 身份證編號 (尚由個人申請)

12345678 12345678 XXXXXXXXXXXXXX

通訊地址(英文) ABC Headquarter 1/F, ABC building, ABC street, HK

## Premises Code

- Specify **Outreach Service** on the request form
- Unique number for each premises
- New venue, new code
- Free of charge

### II 申請類別 (3種申請類別)

新申請 / 補領遺失地點編碼 (刪去不適用)

### I 醫療廢物產生者詳情

產生者名稱

(中文) 陳大文診所 (外展服務)

(英文) Chan Tai Man Clinic (Outreach Service)

聯絡人

(中文) 李欣欣

(英文) Lee Yan Yan

職位

護士

聯絡電話

12345678

傳真號碼

12345678

商業登記證號碼 / 身份證編號 (尚由個人申請)

XXXXXXXXXXXXXX

通訊地址(英文)

ABC Headquarter 1/F, ABC building, ABC street, HK

ABC Medical Clinic / ABC 診所  
12A, ABC Building,  
123 Street, Mongkok, Kowloon

Sample of premises code



PC02/RE/00001234

Clinical Waste Producer Premises Code

### III 聲明

據本人所知及所信，上文所開列的資料，全屬真確無訛，此證。

簽名：\_\_\_\_\_ 公司印鑑：XXXX

正職姓名：李欣欣 日期：01/01/2016

職位：護士

• Request forms available online

<https://www.epd.gov.hk/epd/clinicalwaste/en/information.html>

# 5. Clinical Waste Management (3)

## Trip ticket

- Same day collection by licensed collector's service → prepared by collectors
- Self-delivery to Chemical Waste Treatment Centre → obtain blank trip ticket from EPD by VMOs in advance<sup>1</sup>
- Institutions to assist disposal in their names → VMO should obtain certified true copy of the trip ticket from institution after disposal

Sample of clinical waste trip ticket:

<sup>1</sup>Request form for trip tickets:

[https://www.epd.gov.hk/epd/clinicalwaste/file/Request%20Form%20for%20Clinical%20Waste%20Trip%20Tickets\\_en.pdf](https://www.epd.gov.hk/epd/clinicalwaste/file/Request%20Form%20for%20Clinical%20Waste%20Trip%20Tickets_en.pdf)







## 5. Clinical Waste Management (5)

- For more information, please refer to:
  - EPD's Code of Practice (CoP) for the Management of Clinical Waste (Small Clinical Waste Producers)  
([www.epd.gov.hk/epd/clinicalwaste/file/doc06\\_en.pdf](http://www.epd.gov.hk/epd/clinicalwaste/file/doc06_en.pdf))
  - RVP Doctors' Guide
  - Information Sheet and FAQ about Clinical Waste Management in CHP website ([www.chp.gov.hk/files/pdf/rvp\\_infosheet\\_clinicalwaste.pdf](http://www.chp.gov.hk/files/pdf/rvp_infosheet_clinicalwaste.pdf))

# 6. Claims Submission (1)

It is recommended to update the vaccination record immediately.

**By Excel Batch Upload: create claims by batch**

## Vaccination File Management

Vaccination File ID	School / RCH Code	Scheme / Subsidy / Dose to Inject	Progress				Status	Download Report		
			Upload Date	Rectification	Final Report Generation Date	Vaccination Date			Submit Claim	
VF20191023-001	[ NH0535 ] KWONG YUM CARE HOME	RVP QIV 2019/20 Only/1st Dose	2019-10-23	<input checked="" type="checkbox"/>	2019-10-24	2019-10-28	<input checked="" type="checkbox"/>	<input type="button" value="Claim"/>	Pending Upload Vaccination Claim	<input type="button" value="Final Report"/> <input type="button" value="Onsite Vaccination"/>

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### Client Information

Category: Resident

Seq. No.	Ref. No.	Doc_Type Identity Doc No.	Contact No.	Name	Sex	DOB	Other Fields	Confirm not to Inject	Actual Injected <input type="checkbox"/> Yes <input type="checkbox"/> No	Account ID / Reference No.
1	1	HKIC N556583(7)	91122233	FU, SIU MING (傅小明)	M	05 Feb 1931	• Date of Issue: 01 Jan 2011	No	<input checked="" type="radio"/> Y <input type="radio"/> N	EHA511372125
2	2	HKIC CP049029(6)	91123233	CHEUNG, KIN YUEN (張建源)	M	17 Jul 1942	• Date of Issue: 14 Feb 2007	No	<input checked="" type="radio"/> Y <input type="radio"/> N	EHA511239706
3	3	HKIC V483625(1)	92262833	WONG, HING CHIU (黃興超)	M	15 Dec 1945	• Date of Issue: 01 Jan 2012	No	<input checked="" type="radio"/> Y <input type="radio"/> N	EHA511372202

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Summary



## 6. Claims Submission (2)

It is recommended to update the vaccination record immediately.

**By individual vaccine recipient: create claims by individual**

**Claim Information**

Practice: KUNG CHUNG KONG - Branch 2 Clinic (2)

Scheme: Residential Care Home Vaccination Programme

Service Date: 26-10-2017

Category:  Health Care Worker  
 Resident  
 Persons with Intellectual Disability (or related)

RCH Code: BH1316

RCH Name: LOK SIN TONG HOI WANG ROAD NURSING HOME

Subsidy ⓘ	Dose	Injection Cost
<input type="checkbox"/> RQIV 2017/18	N/A	\$50
<input type="checkbox"/> RTIV 2017/18	N/A	\$50
<input type="checkbox"/> 23vPPV	N/A	\$50
<input type="checkbox"/> PCV13	N/A	\$50
Total Injection Cost		\$0

Cancel  Claim



Select



Click

# 7. eHS(S) updates

RVP		Resident	
QIV-R	RQIV	N/A	
	23vPPV	N/A	
	PCV13	N/A	
Health Care Worker			
QIV-HCW	RQIV-HCW	N/A	
	MMR	N/A	
Persons with Intellectual Disability (or related)			
QIV-PID	RQIV-PID	N/A	

The subsidy name of existing SIV at eHS(S) will be updated.

# Points to Note

# Points to Note (1)

- VMO providing the vaccination service must be enrolled in RVP
- If there is change of VMO after vaccine ordering, please notify DH as soon as possible
- VMO should be present and oversee the whole vaccination process. If VMO cannot be present, the health team administrating vaccination at RCHs/RCCCs/DIs can be comprised of at least one Registered Nurse with emergency training, such as basic life support, who is supported by an adequate number of trained personnel for vaccination, on condition that the pre-vaccination assessment had been duly completed in advance by VMO and the VMO is readily accessible in case of queries from the vaccination team on pre-vaccination assessment.

# Points to Note (2)

- No extra charge should be imposed on residents / PIDs or staff
- The injection fee should not be shared with RCHs / DIs
- Consent forms (if applicable) should be kept for 7 years
- Inspection to RCHs
  - To evaluate and improve vaccination procedure and logistics
  - Staff of DH may randomly perform onsite inspection of the services provided

# 4. Mandatory CME requirement via joining Primary Care Directory

# PCD Enrolment and CME Requirement (1)

To enhance the quality of service provision and to encourage continuous quality improvement through continuing medical education (CME), the mandatory CME requirement via joining the Primary Care Directory (PCD) has been implemented by phases for doctors joining various Government subsidized vaccination programmes/schemes since **2018/19**.

Starting in the **2021/22 season**, all doctors under RVP, including new enrollees and previously enrolled doctors, are required to be enrolled and listed in **Primary Care Directory (PCD)**.

Doctors are advised to be listed in PCD **before October 2023** to ensure that you can provide vaccination under RVP 2023/24

# PCD Enrolment and CME Requirement (2)

For **PCD** enrollment,

- For current enrollees of RVP, enrolment to the PCD can be applied online through the eHealth System (Subsidies) at [apps.hcv.gov.hk](http://apps.hcv.gov.hk)

For maintenance in the **PCD**, **CME** have to be fulfilled

- **Specialists: included in Specialist Register**
- **Non-specialists: to satisfy CME requirements (yearly CME certificate or qualified to quote the title “CME-Certified”)**



# Contact us

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**Thank You**